

This form is to be used for undergraduate student petitions for exceptions from university graduation requirements. Students looking for an exception to:

- UB Curriculum requirements or 2002-2015 General Education Requirements - complete the [UB Curriculum and General Education Petition Form](#)
- Major/minor requirements - contact the academic department responsible for the program

*This form does not replace the Application for Degree.*

*All undergraduate students must apply for graduation via the HUB Student Center (see [MyUB](#)).*

**Student Information**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Person Number: \_\_\_\_\_ UB Email: \_\_\_\_\_

Expected Graduation Term: \_\_\_\_\_ Year: \_\_\_\_\_

I am petitioning for an exception to the following university graduation requirement:

Credit Type	Number of Credits
Tutorial (TUT) courses - maximum of 18 credits	
Athletic (ATH/REC) courses - maximum of 8 credits	
Other	

Please provide a brief description below if selecting other.

The following documentation must be attached to this form upon submission:

- A statement of justification
- Relevant documentation in support of the request:
  - For exceptions based on disability, please include a letter of support from Accessibility Resources
  - For TUT and ATH/REC exceptions, include copies of the syllabi and work submitted
  - If appropriate, please include letters of support from your academic advisor and/or academic department

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Approval**

Advisor Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 (please print)

**Form Submission**

Return this form and supporting attachments to the Office of the Registrar. Email: [reg-degreeaudit@buffalo.edu](mailto:reg-degreeaudit@buffalo.edu).